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**MINISTRY HAZARD ANALYSIS TEMPLATE**

WHICH TYPE OF RISK MANAGEMENT DOES THIS ANALYSIS COVER? Tick one or more ✓

|  |  |  |  |
| --- | --- | --- | --- |
| Machinery & Equipment | People-General | People-Actions | People-Health |
| Vehicle | Manual Handling & lifting | Electrical | Working at Heights |
| Hazardous Chemicals | Working outdoors | Building Work | Emergency |
| Other (Specify | Other (Specify) |
| **A.**A general description of the steps of the task | 1.2.3. |
| **B.** Where is this task carried out? | 1.2.3. |
| C.What are the potential hazards and risks of this task? | 1.2.3. |
| D.Define the steps which will control the potential hazards and reduce risks. | 1.2.3. |
| E.Comments and references | Form: |
| Assessment carried out by |  |
| Assessment reviewed by |  |
| Date prepared / revised |  |