

**Request to Session to Conduct a Kids/Youth Ministry Activity**

Ministry Group………………………………………………………………………………….

Proposed Activity: ………………………………………………………………………………

Date/Time of Proposed Activity…………………………………………………………………

Venue/Location………………………………………………………………………………….

Contact Person(s) ……………………………………………………………………………….

**Safety/Risk Factors Considered:** (e.g*., transport to the activity, terrain, need for sun/wind protection, availability of toilets/drinking water, first aid kit, mobile phone coverage, hazard/risk/permission note with medical info for each participant, management of water activities, Safe Ministry training, WWCC* etc.)

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Signed: …………………………………………………………….

*Forward completed form to Session Clerk (Committee of Management) before the activity date*.

*(Attach any additional risk assessment or other information)*